

SPECIFICATIONS FOR PANDEMIC RESPONSE

Competent, trained personnel will perform the services outlined below, efficiently, and in a professional manner.

PURPOSE: TO OUTLINE ENHANCED CLEANING SERVICES TO BE PROVIDED IN ADDITION TO NORMAL DAILY CLEANING DURING PERIODS OF PANDEMIC RESPONSE. PHASE ONE

PHASE ONE: ENHANCED SERVICES

FREQUENCY: PHASE ONE OUTLINES A NIGHTLY AND WEEKLY SERVICE TO BE PERFORMED DURING PERIODS OF ELEVATED RISK

PHASE ONE PROACTIVE ENHANCED CLEANING:

The areas identified to be cleaned below shall be cleaned per the following wet surface cleaning process. Wet surface cleaning shall be performed by wiping down surfaces using a microfiber wipe with an approved disinfecting solution and per manufacturer's recommendations. Potential contamination will be handled according to NECS bloodborne pathogen procedures.

A. Reception Area

DAILY

- 1) Clean door handles/push bars
- 2) Clean shared counters and tables
- 3) Clean badge reader and/or phone

B. General and Private Offices

DAILY

- 1) Clean door handles
- 2) Clean light switches
- 3) Clean horizontal surfaces on shared cabinets and tables
- 4) Clean hard surface chairs (does not include base/legs)
- 5) Clean copier buttons and open tables in printer/copy areas

C. Conference Rooms

DAILY

- 1) Clean door handles
- 2) Clean light switches
- 3) Clean tops of conference room tables

- 4) Clean phones

D. Kitchenettes/Vending Areas

DAILY

- 1) Clean door handles, switches
- 2) Clean, sinks, faucets, countertops, cabinet handles, refrigerators, microwaves, trash receptacles, and other items.
- 3) Clean hard surfaces of chairs (does not include base or legs).

E. Restrooms

DAILY

- 1) Clean door handles
- 2) Clean light switches.
- 3) Clean counters, sinks, fixtures, dispensers
- 4) Clean flushometers
- 5) Clean partition doors handles, and dispensers

F. General Lab/Controlled Areas

DAILY

- 1) To be discussed with customer regarding specifics of operational requirements

G. STAIRWELLS

Daily

- 1) Clean door handles
- 2) Clean handrails
- 3) Clean elevator buttons

H. General

Weekly

- 1) Thoroughly spray areas using electrostatic sprayer until surfaces are uniformly covered in Clorox Disinfectant

NOTES:

- 1) Employee workstations should be cleaned by each employee. Disinfectant and wipes can be made available by NECS.
- 2) NECS shall provide required PPE for their employees.
- 3) NECS will not send employees with know infections to a customer site.
- 4) The Cost for enhanced disinfection will be determined based on-site specifics including scope and size.

PROPOSAL DOWNLOAD RECEIPT

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